



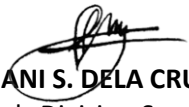
Republic of the Philippines  
**Department of Education**  
Region XII  
**Division of Sarangani**  
Alabel



---

Division Memorandum  
No. 346, s, 2013

To : Division Supervisors and Coordinators  
District Heads

From :   
**ISAGANI S. DELA CRUZ**  
Schools Division Superintendent

Subject : **DISTRICT CONSOLIDATION AND SITUATIONAL ANALYSIS WORKSHOP**

Date : November 12, 2013

---

- 1.This has in reference to the Regional Memo # 246, s. 2103, that there will be a **District Consolidation and Situational Analysis Workshop** which shall be held on November 26-28, 2013 at The Ritz Hotel Davao City.
2. The participants are expected to arrive/check-in in the afternoon (after lunch) of November 25, 2013, and check-out by 1:00 pm of November 28, 2013.
- 3.To ensure quality preparation, there will be a Pre-workshop Briefing of all District Heads on November 19, 2013 at 1:00 to 5:00 p.m. at the Division Conference Hall. Please bring the accomplished template emailed to you by our planning officer.
- 4.The board and lodging expenses of participants relative to the activity shall be shouldered by UNICEF. The transportation expenses and travel allowance of the participants are chargeable against local funds.
5. Immediate dissemination of this **Memorandum** to all concerned is highly desired.